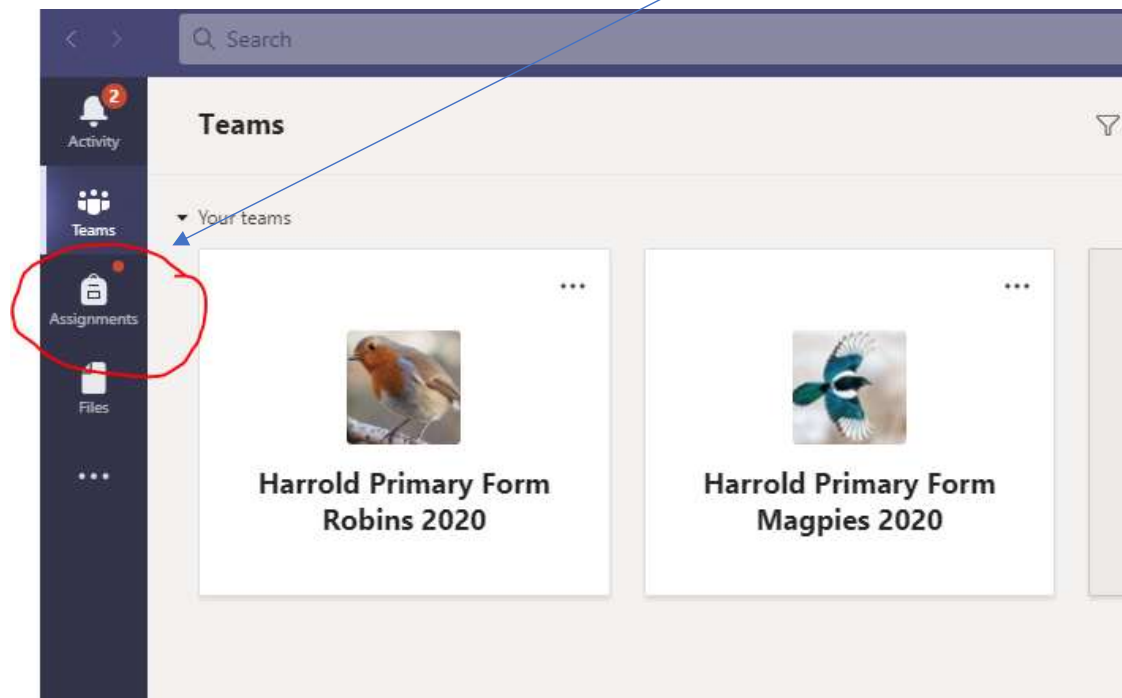


Using 'Assignments' in Microsoft Teams

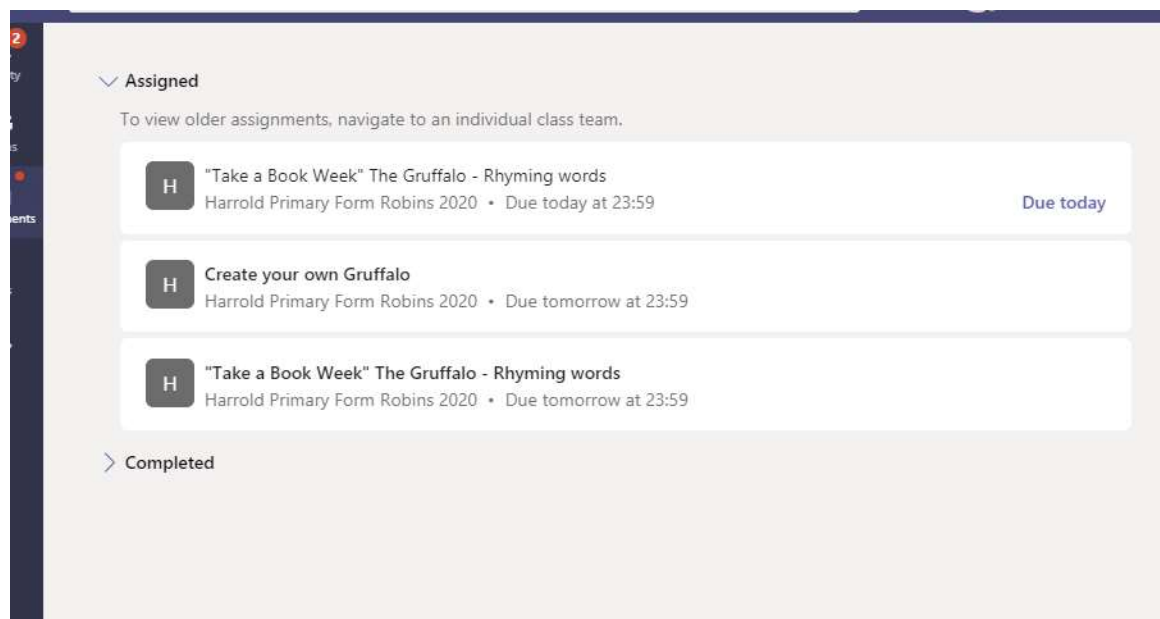
This guidance is to help you use the 'Assignments' function to complete your daily learning on your class team. Your teacher will set you daily assignments in English and Maths and you will need to hand them in by the end of the day.

How to find your assignments

Click on the 'Assignments' button on the left-hand side of your Teams dashboard. There will be a red spot to show that assignments have been set for you.



This will Take you to a list of all the assignments you need to complete:




You can click on an assignment to see more details about it. There will be a description of the task you need to complete, and there may be a file you need to look at. This assignment has a story, which will open if you click on the box circled in red.

"Take a Book Week" The Gruffalo Points
- Rhyming words No points
Due tomorrow at 23:59


Instructions

- Read through the story again using the pdf provided, or the book if you have it, and make a list of all the pairs of words that rhyme.
- Now can you think of some of your own pairs of words that rhyme?



Reference materials

 The-Gruffalo-Story.pdf ...

My work

 Add work

If you click on this button, Teams will read the description to you!


 Back  Hand in

"Take a Book Week" The Gruffalo Points
- Rhyming words No points
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- Read through the story again using the pdf provided, or the book if you have it, and make a list of all the pairs of words that rhyme.
- Now can you think of some of your own pairs of words that rhyme?

Reference materials

 The-Gruffalo-Story.pdf ...



Then click here to play:

Immersive Reader

"Take a Book Week" The
Gruffalo - Rhyming words
Due 6 January 2021 23:59

Instructions

- Read through the story again using the pdf

How to hand in your work

You should follow the instructions to complete your work. You may need to edit a file that your teacher has added, or you may need to complete your work on a separate piece of paper or in a new file. Once you have finished your work, you can send a file or a **photograph** of your work by clicking on the 'Add work' button. You will need to browse your device for the file or photograph that you have taken of your work.

< Back

"Take a Book Week" The Gruffalo - Rhyming words Points No points

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Instructions

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- Now can you think of some of your own pairs of words that rhyme?

Reference materials

The-Gruffalo-Story.pdf ...

My work

Add work

Once you have added your work, you will need to hand your work in to your teacher. You do this by clicking on the purple button in the top right-hand corner.

< Back Hand in

"Take a Book Week" The Gruffalo - Rhyming words Points No points

Due tomorrow at 23:59

Instructions

- Read through the story again using the pdf provided, or the book if you have it, and make a list of all the pairs of words that rhyme.
- Now can you think of some of your own pairs of words that rhyme?

Reference materials

The-Gruffalo-Story.pdf ...

My work

Add work

Your teacher will then be able to see your work and send feedback to you.

The screenshot shows a user interface for a task. At the top left is a '< Back' button. The task title is 'Create your own Gruffalo' with a due date of 'Due tomorrow at 23:59'. Below the title are 'Instructions' and a 'My work' section containing a file named 'Gruffalo Picture.docx'. On the right side, there is a feedback section with a comment: 'Feedback: What a fantastic picture! Can you think of an adjective to describe your Gruffalo?'. Below the feedback is a 'Points' section showing 'No points'. A blue arrow points from the top text to the feedback comment, which is circled in red. Another blue arrow points from the bottom text to the 'Hand in again' button, which is located at the top right of the feedback area. A status bar at the top right shows 'Returned Tue 5 Jan, 15:03' with a left-pointing arrow.

If you have responded to your teachers comments and wish to hand it in again, click this tab.